

Message

From: Mary A. Green [mgreen@anngreencomm.com]
Sent: 1/7/2016 10:05:08 PM
To: Cirian, Mike [Cirian.Mike@epa.gov]; Peterson, Cynthia [Peterson.Cynthia@epa.gov]; John Stroiazzo(Toronto - Copper) [John.Stroiazzo@glencore-ca.com] [John.Stroiazzo@glencore-ca.com]
CC: Kristi M. Moore [kknott@anngreencomm.com]; Vonda Matthews [vmatthews@anngreencomm.com]; Mary A. Green [mgreen@anngreencomm.com]
Subject: Notes from CFAC Call re: Community Meeting
Attachments: January 2016 Agenda.docx

Importance: High

All,

Here are the notes from our call today and to be reviewed by Cynthia before action:

1. Agenda is drafted and attached.
2. Event is at the local high school, 6-8 p.m.
3. Tables will be in an "U" shape and extra tables will be available for those wishing to be observers. All who wish can sit at the u-shaped table.
4. Name tents will not be placed at table but given to participants to sit in desired seats.
5. Extra tents will be available to prepare for those without tents.
6. An ad will be placed in the *Hungry Horse* Newspaper next week to publicize meeting. Design will be completed to Cynthia's expectations.
7. It was noted meeting information was submitted to local newspaper to place in the Event's section. (Letter also was sent to community by Senator Tester. Provided to Mike by John.)
8. Handouts for group will be decided by Cynthia (to be distributed at meeting or post).
9. Sign-in sheet will be at meeting to capture names and contact information of participants
10. An appreciation dinner for the panel members will be held at 5 p.m. The note to the group in advance will read:
To express an appreciation for your commitment to the panel in 2015 and to commemorate the milestone of the CFAC project moving forward, the panel will gather at 5 p.m. for dinner. Please note this is a time change from the original schedule.

Please let me know if I missed anything. Otherwise, I will send out notes after Cynthia and I speak tomorrow.

Have a great evening.

Mary A. Green

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